

AGENDA

Guests - Join Zoom Meeting: <https://us02web.zoom.us/j/85918646792>

Meeting ID: 859 1864 6792 By call-in: 1 (301) 715-8592

1. **Call to Order**
 - a. Call to Order, Roll Call – *Chair Smith, David Blount* 7:00 – 7:05
 - b. *Vote to Allow Electronic Participation, if needed – *Chair Smith, David Blount*
2. **Matters from the Public**
 - a. Comments by the public are limited to no more than two (2) minutes per person. 7:05 – 7:10
 - b. Comments provided via email, online, website, etc. (*Read by David Blount*)
3. **Administration**
 - a. Special Recognition – *Tony O'Brien* 7:10 – 7:15
 - b. *TJPDC Officer Election – *Keith Smith* 7:15 – 7:20

Slate as presented by the Nomination Committee on May 7, 2026:
 Chair – Michael Payne (City of Charlottesville)
 Vice-Chair – Manning Woodward (Louisa County)
 Treasurer – Ned Gallaway (Albemarle County)
 Secretary – Christine Jacobs (Staff)
4. **Presentations** 7:20 – 7:20
 - a. None
5. ***Consent Agenda – Chair Smith** 7:20 – 7:20
 - a. *Minutes of May 7, 2026, Commission Meeting
 - b. *April Financial Reports
 - i. April Dashboard Report
 - ii. April Consolidated Profit & Loss Statement
 - iii. April Balance Sheet
 - iv. April Accrued Revenue Report
6. ***New Business**
 - a. *Smart Scale Staff Memo and Resolution of Support - *Taylor Lowery* 7:20 – 7:25
 - b. *Virginia Department of Housing and Community Development, Community Development Block Grant Regional Priorities – *Christine Jacobs* 7:25 – 7:30
7. ***Old Business**
 - a. None 7:30 – 7:30
8. **Executive Director's Report**
 - a. Monthly Report – *Christine Jacobs* 7:30 – 7:35
9. ***Closed Session**
 - a. Per Code of Virginia 2.2-3711 A.1. – Executive Director Annual Evaluation 7:35 – 8:00
10. **Other Business**
 - a. Roundtable Discussion by Jurisdiction 8:00 – 8:30
 - b. Next Meeting – August 6, 2026, 7:00 pm

No July Meeting (unless special session is needed)
 Items for next meeting:

 - i. Virtual Meeting Policy (annual)
 - ii. Resolution Authorizing Signing DRPT Master Agreement
 - iii. Housing Preservation Grant Pre-Application and Inter-Governmental Review and Resolution – For Consideration/Approval
 - iv. Regional Housing Study Update
 - v. May and June Financials – Year in Review
 - vi. Solid Waste Management Plan Update/Presentation



11. *ADJOURN

8:30

** Designates Items to be Voted On*

TJPD Commissioners	
Ned Gallaway	Albemarle County
Mike Pruitt	Albemarle County
Tony O'Brien	Fluvanna County
Keith Smith, Chair	Fluvanna County
Tim Goolsby	Greene County
James Higgins	Greene County
Tommy Barlow	Louisa County
Manning Woodward	Louisa County
Jesse Rutherford	Nelson County
Ernie Reed	Nelson County
Michael Payne, Vice Chair	City of Charlottesville
Jen Fleisher	City of Charlottesville

TJPDC Staff	
Christine Jacobs	Executive Director
David Blount	Deputy Director
Vacant	Director of Regional Planning and Operations
Laura Greene	Finance and HR Director
Taylor Lowery	Director of Transportation
Lucinda Shannon	Senior Regional Planner
Sara Pennington	TDM Program Manager
Laurie Jean Talun	Regional Program Manager
Logan Ende	Regional Housing Planner II
Lori Allshouse	VATI Program Director
Joe Klodzinski	VATI Administrative Assistant
Gorjan Gjorgjievski	Regional Transportation Planner II
Isabella O'Brien	Regional Environmental Planner II
Vacant	Regional Transportation Planner II
Otis Collier	BRCTB Compliance Agent
Gretchen Thomas	Administrative Assistant
Bennett Hipp	PATH Transportation Assistant
Igor Kalina	PATH Transportation Counselor
Emily London	AmeriCorps VISTA Member – Housing

TJPDC fully complies with Title VI of the Civil Rights Act of 1964 in all programs and activities. TJPDC provides reasonable accommodations for persons who require special assistance to participate in public involvement opportunities. For more information, to request language translation or other accommodations, or to obtain a Discrimination Complaint Form, contact Lucinda Shannon at (434) 979-7310, ls Shannon@tjpd.org or visit the website www.tjpd.org.

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)

DRAFT Minutes, May 7, 2026

COMMISSIONERS PRESENT	IN PERSON	REMOTE	STAFF PRESENT	IN PERSON	REMOTE
Albemarle County			Christine Jacobs, Executive Director	x	
Ned Galloway	x		David Blount, Deputy Director	x	
Mike Pruitt (7:08 pm)	x		Laura Greene, Finance and HR Director	x	
Fluvanna County			Taylor Jenkins Lowery, Director of Transportation	x	
Tony O'Brien			Laurie Jean Talun, Regional Program Manager	x	
Keith Smith, Chair					
Greene County					
Tim Goolsby	x				
James Higgins	x				
Louisa County					
Tommy Barlow	x				
Manning Woodward	x				
Nelson County					
Ernie Reed			GUESTS/PUBLIC PRESENT		
Jesse Rutherford	x		Jessica Dimmick	x	
City of Charlottesville					
Jen Fleisher	x				
Michael Payne, Vice-Chair	x				

1. CALL TO ORDER:

a. Call to Order, Roll Call:

The Thomas Jefferson Planning District Commission (TJPDC) Vice-Chair, Michael Payne, presided and called the TJPDC meeting to order at 7:00 pm. David Blount took attendance and certified that a quorum was present.

b. Vote to Allow Electronic Participation (if needed):

None



2. MATTERS FROM THE PUBLIC:

- a. Comments by the Public:** None.
- b. Comments provided via email, online, web site, etc.:** None.

3. ADMINISTRATION:

The Nominating Committee's Officer Slate for FY27 was presented by Jesse Rutherford. The slate of officers presented is as follows:

Chair – Michael Payne, City of Charlottesville
Vice-Chair – Manning Woodward, Louisa County
Treasurer – Ned Gallaway, Albemarle County
Secretary – Christine Jacobs (or designee)

This slate of officers will be considered for approval by the Commission at the June meeting.

4. PRESENTATIONS:

a. HOME Annual Action Plan/Public Hearing

Laurie Jean Talun, Regional Program Manager, gave an overview of the Thomas Jefferson HOME Consortium's HOME program, which is administered through an agreement with the City of Charlottesville as the lead agency. The HOME program requires a 5-year Consolidated Plan, which was developed in 2023, and an Annual Action Plan. HUD-funded formula grants are for building, buying, and/or rehabilitating affordable housing, or providing direct rental assistance to low-income households. Program Year 2026's estimated funding is \$740,546. The Annual Action Plan's public comment period is April 15 to May 16, 2026. As the lead agency, Charlottesville City Council will consider approval of the plan at its May 18, 2026, meeting. The finalized plan is due to HUD by June 30, 2026.

Vice-Chair Payne opened the Public Hearing for the Annual Action Plan at 7:09 pm. There was no one from the public who wished to speak. The public hearing was closed.

Motion/Action: On a motion by Ned Gallaway, seconded by James Higgins, the Commission adopted the 2026-20267 HOME Annual Action Plan. There was one abstention.

b. Legislative Update

David Blount, Deputy Director and Director of Legislative Services, gave an overview of the activities of the 2026 General Assembly session. He noted that the state failed to reach agreement on a state budget for the next biennium, and that several local requests for state funding are unknown as a result. He also noted an increase in the number of bills that restrict local land use authority.

5. *CONSENT AGENDA:

- a. Minutes of the April 2, 2026 Meeting
- b. Minutes of the April 2, 2026 Closed Session
- c. March Financial Reports
- d. FY26 Quarter Three (Jan – Mar) Profit and Loss Prior Year Comparison and Staff Memo

Motion/Action: On a motion by Jesse Rutherford, seconded by Tim Goolsby, the Commission unanimously approved the Consent Agenda as presented.

6. NEW BUSINESS:

a. SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT APPLICATION

Taylor Jenkins Lowery, Director of Transportation, presented this item. She explained a federal SS4A Implementation Grant opportunity that could provide funding for projects identified in the approved Move Safely Blue Ridge Comprehensive Safety Action Plan, which listed priority safety projects and strategies. TJPDC staff has been working with local staff on this, with TJPDC being lead applicant and several counties interested in being part of the application, which has a submittal deadline of May 26.

Motion/Action: On a motion by Jesse Rutherford, seconded by Mike Pruitt, the Commission approved a resolution supporting a regional Safe Streets and Roads for All Implementation Grant, and authorized, if the grant is awarded, the Executive Director to sign an agreement with US Department of Transportation and take all other actions necessary related to the administration of the SS4A grant.

7. OLD BUSINESS:

a. FY27 Operating Budget

Christine Jacobs explained the annual three-part budgeting process. She explained that since the draft Operating Budget was presented at the April meeting, several minor changes have been made, which were detailed in the meeting packet. The budget is balanced with projected revenues of \$19,243,015 and projected expenditures of \$19,243,015.

Motion/Action: On a motion by Mike Pruitt, seconded by Jesse Rutherford, the Commission adopted a resolution approving the Fiscal Year 2027 TJPDC Annual Operating Budget and Work Plan, as presented.

8. EXECUTIVE DIRECTOR'S REPORT:

a. Monthly Report

Christine Jacobs shared information on a recent incident of fraud on one of the BRCTB checking accounts, and the steps that were taken to address the issue as quickly as possible. She noted that office space improvements are 99% complete and staff is happy to be back in the office. She also

updated the Commission on hiring for a Director of Regional Planning and Operations, which is in the interview stage; noted written updates in the packet on various programs; and highlighted the VAPDC's *Finding Funding for the Future* workshop coming up in Staunton next week.

9. OTHER BUSINESS:

a. Roundtable Discussion by Jurisdiction

b. Next Meeting – June 4, 2026, 7:00 pm

Items for next meeting:

- i. Closed Session Per Code of Virginia 2.2-3711 A.1. – Executive Director Annual Evaluation
- ii. Election for TJPDC Officers
- iii. Resolution authorizing signing for DRPT Master Agreement
- iv. Regional Housing Study Update
- v. Smart Scale Resolutions of Support
- vi. April 2026 Financials
- vii. DHCD CDBG Regional Priorities

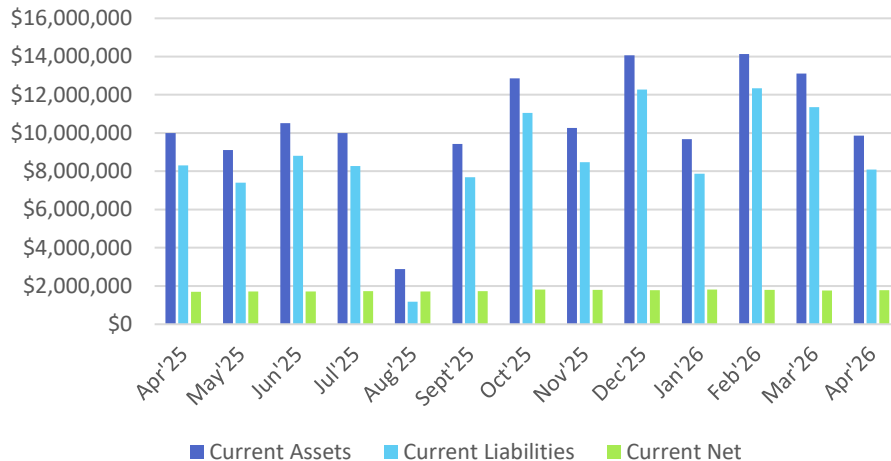
10. ADJOURNMENT:

Motion/Action: The meeting was declared adjourned at 8:20 pm.

Commission materials and meeting recording may be found at www.tjpd.org

NET QUICK ASSETS

Target = \$1,386,485 (8 months operating expenses)
12 Month Average Monthly Operating Expenses = \$173,311



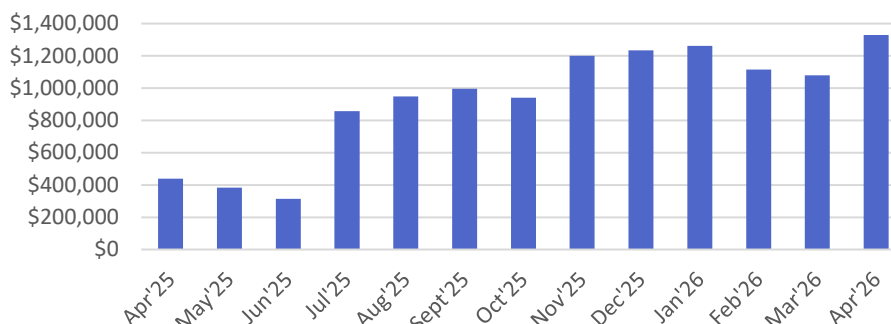
MONTHLY NET QUICK ASSETS

Apr'25 = \$1,689,807
May'25 = \$1,707,945
Jun'25 = \$1,711,040
Jul'25 = \$1,727,850
Aug'25 = \$1,712,139
Sept'25 = \$1,735,245
Oct'25 = \$1,811,900
Nov'25 = \$1,792,016
Dec'25 = \$1,786,737
Jan'26 = \$1,807,543
Feb'26 = \$1,792,265
Mar'26 = \$1,762,278
Apr'26 = \$1,777,776

NET QUICK ASSETS are the highly liquid assets held by the agency, including cash, marketable securities, and accounts receivable. Net quick assets (NQA) are calculated as current assets (cash + marketable securities + prepaid assets + accounts receivable) minus current liabilities of payables and deferred revenue. The target is 8 months of operating expenses (TJPDC costs minus pass-through and project contractual expenses), based on a rolling twelve-month average. The Commission has earmarked excess NQA above the target as Capital Reserves. As of the end of April the TJPDC had 10.26 months of operating expenses. The rolling twelve-month average operating expenses decreased to \$173,311. The 3-month average operating expenses decreased to \$177,646. Actual operating expenses for April were \$156,805. Capital reserves as of April 30 were \$391,291 (NQA minus 8 months of operating expenses).

UNRESTRICTED CASH ON HAND

Target = \$1,039,864 (6 months operating expenses)
Alarm = <\$346,621 (average oper exp 2 mos)



UNRESTRICTED CASH ON HAND

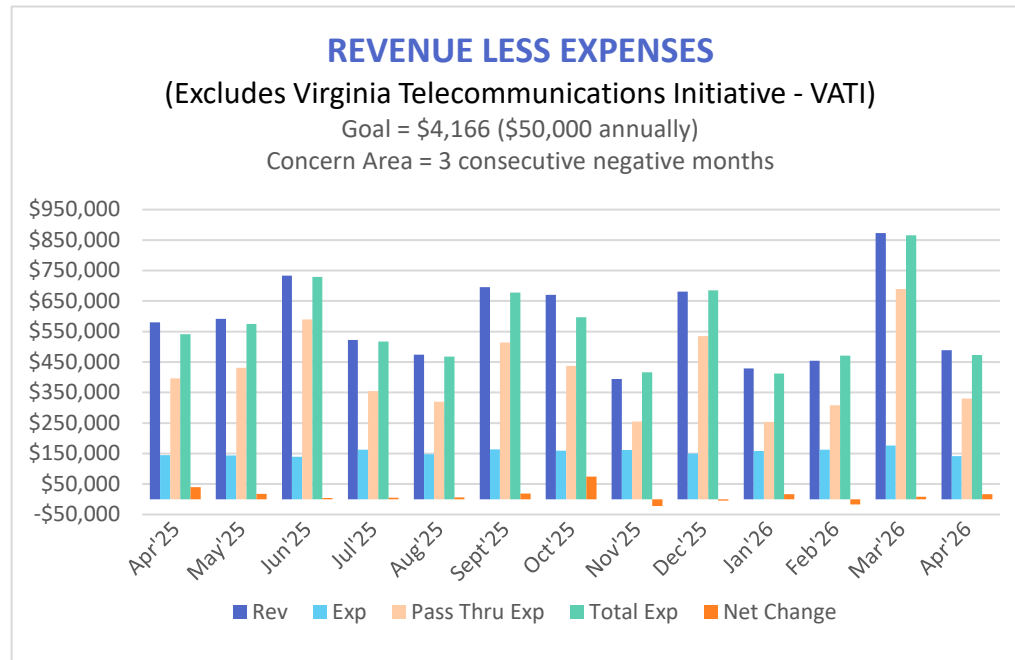
consists of funds held in checking and money market accounts immediately available to TJPDC for expenses. Cash does not include pass-through deposits in transit. Total cash minus notes payable minus deferred revenue = Unrestricted Cash on Hand.

MONTHS OF UNRESTRICTED CASH

divides unrestricted cash on hand by the agency's average monthly operating expenses to

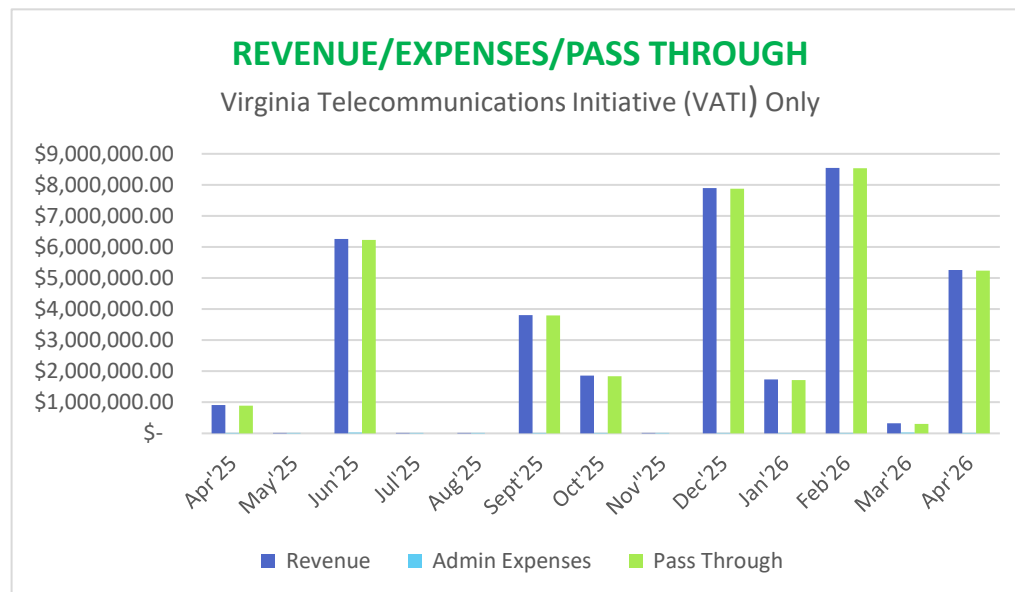
give the number of months of operation without any additional cash received. April financials indicate that there were 7.67 months of unrestricted cash on hand available.

NET REVENUE:



MONTHLY NET REVENUE

Apr'25 = \$39,522
 May'25 = \$17,301
 Jun'25 = \$4,220
 Jul'25 = \$5,544
 Aug'25 = \$6,503
 Sept'25 = \$18,207
 Oct'25 = \$73,864
 Nov'25 = (\$22,083)
 Dec'25 = (\$4,339)
 Jan'26 = \$17,056
 Feb'26 = (\$16,721)
 Mar'26 = \$7,860
 Apr'26 = \$16,117



MONTHLY ADMIN

Apr'25 = \$17,863
 May'25 = \$17,917
 Jun'25 = \$24,701
 Jul'25 = \$18,866
 Aug'25 = \$20,029
 Sept'25 = \$16,927
 Oct'25 = \$17,505
 Nov'25 = \$12,989
 Dec'25 = \$16,816
 Jan'26 = \$16,532
 Feb'26 = \$12,939
 Mar'26 = \$24,883
 Apr'26 = \$14,838

NET REVENUE is the surplus or shortfall resulting from monthly revenues minus expenses. To prevent skewing of the data, pass through revenue and expenses from the Virginia Telecommunications Program (VATI) have been

removed from the Revenue Less Expenses graph/data and are reported separately in the VATI revenues, expenses, and pass-through graph both shown above.

The agency recorded a net gain in April of \$16,117. The April Accrued Revenue Report shows the total average available monthly funds of \$376,038 for the remaining 2 months in FY26, which is ample revenue to cover projected expenses. The total net gain for the year is \$110,506 with \$58,675 attributable to the BRCTB.

NOTES

1. Target is a reasonable expectation that the TJPDC may reach this level to achieve our long-range financial goals. A plan will be developed showing how these target goals are expected to be achieved through daily financial management practices.
2. Concern is a level where staff will immediately identify causes of the change in financial position, whether this is a special one-time circumstance caused by a financial action or whether a trend is emerging caused by one of more operational or financial circumstances and prepare a plan of action to correct or reverse the trend.
3. Back up documentation and details of this Financial Dashboard can be found in the monthly financial statements of Balance Sheet, Consolidated Profit and Loss Report, and the Accrued Revenue Report supplied to the TJPDC Commissioners.
4. The average monthly operating expense is a rolling twelve-month average of operating expenses (TJPDC costs minus pass-through and project contractual expenses).
5. The TJPDC earmarked some of TJPDC's reserves for a building or capital fund in FY18, tied to Net Quick Assets.
6. Effective October 2025 the TJPDC financials will recognize BRCTB member contributions, and the associated interest earned from the funds in the Virginia Investment Pool, as revenue monthly. October 2025 financials incorporate a one-time adjustment to reclassify \$52,498 from deferred revenue to revenues to allow for reporting of the BRCTB fund balances.

Thomas Jefferson Planning District Commission
Consolidated Profit and Loss
April 2026

3:31 PM
05/25/26
Accrual Basis

	Apr 26	Budget	Jul '25 - Apr...	YTD Budget	Annual Bud...
Ordinary Income/Expense					
Income					
41100 · Federal Funding Source	5,354,159	2,734,868	30,203,356	27,348,678	32,818,414
4120 · State Funding Source	37,263	348,833	3,562,448	3,488,327	4,185,992
4130 · Local Source	332,892	404,353	3,831,007	4,043,529	4,852,235
42000 · Local Match Per Capita	15,414	15,414	154,141	154,138	184,965
4280 · Interest Income	5,313	4,833	53,009	48,333	58,000
4281 · BRCTB VIP Interest Income	163	362	3,972	3,617	4,340
4285 · Rent Income	640	1,543	14,675	15,428	18,514
Total Income	5,745,844	3,510,205	37,822,609	35,102,050	42,122,460
Gross Profit	5,745,844	3,510,205	37,822,609	35,102,050	42,122,460
Expense					
61000 · Personnel	130,030	143,959	1,423,776	1,439,592	1,727,511
6900 · Reimb. Overhead Allocation	0	(0)	0	(0)	(0)
6240 · Advertising / Marketing	1,618	3,353	24,509	33,534	40,241
62394 · Audit -Legal Expenses	807	2,448	26,387	24,483	29,380
6258 · Bank Charges	170	42	643	417	500
6260 · COGS	0	417	2,363	4,167	5,000
6281 · Dues	875	1,142	12,205	11,418	13,701
62850 · Insurance	576	661	6,260	6,610	7,932
6345 · Janitorial Service	0	833	5,741	8,333	10,000
6450 · Meeting Expenses	732	690	6,624	6,896	8,275
6310 · Postage	78	116	782	1,163	1,396
62890 · Printing/Copier	146	274	1,741	2,739	3,287
6390 · Professional Dev & Meetings	475	2,045	14,835	20,452	24,542
6320 · Rent	12,968	11,054	106,717	110,543	132,652
6280 · Subscription-Publications	22	116	678	1,158	1,390
6290 · Supplies	1,428	2,301	7,531	23,005	27,606
63210 · Technology & Equipment	2,795	4,189	40,275	41,893	50,271
6600 · Telephone & Internet Service	1,426	1,453	14,325	14,534	17,441
6380 · TJPDC Contractual Services	1,162	2,547	22,995	25,472	30,566
63300 · Travel	1,496	4,068	34,471	40,677	48,812
9999 · Miscellaneous	0	2,453	0	24,527	29,432
Total Expense	156,805	184,161	1,752,858	1,841,613	2,209,935
Net Ordinary Income	5,589,039	3,326,044	36,069,751	33,260,437	39,912,524

Thomas Jefferson Planning District Commission
Consolidated Profit and Loss
April 2026

3:31 PM
05/25/26
Accrual Basis

	<u>Apr 26</u>	<u>Budget</u>	<u>Jul '25 - Apr...</u>	<u>YTD Budget</u>	<u>Annual Bud...</u>
Other Income/Expense					
Other Expense					
82999 · Grants Contractual Services	17,300	41,929	374,086	419,293	503,152
83000 · HOME Pass-Through	0	90,837	846,792	908,370	1,090,044
84000 · Grants Pass-Through	5,555,623	3,184,071	34,738,368	31,840,711	38,208,853
Total Other Expense	<u>5,572,923</u>	<u>3,316,837</u>	<u>35,959,245</u>	<u>33,168,374</u>	<u>39,802,049</u>
Net Other Income	<u>(5,572,923)</u>	<u>(3,316,837)</u>	<u>(35,959,245)</u>	<u>(33,168,374)</u>	<u>(39,802,049)</u>
Net Income	<u>16,117</u>	<u>9,206</u>	<u>110,506</u>	<u>92,063</u>	<u>110,475</u>

Thomas Jefferson Planning District Commission
Balance Sheet Prev Year Comparison
As of April 30, 2026

	Apr 30, 26	Apr 30, 25	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1100 · Cash	1,962,680.88	910,138.09	1,052,542.79
1189 · Capital Reserve	391,291.00	940,013.00	-548,722.00
Total Checking/Savings	2,353,971.88	1,850,151.09	503,820.79
Accounts Receivable			
1190 · Receivable Grants	6,189,873.43	9,425,422.29	-3,235,548.86
Total Accounts Receivable	6,189,873.43	9,425,422.29	-3,235,548.86
Other Current Assets			
1310 · Prepaid Rent	1,350.00	1,350.00	0.00
1330 · Prepaid Insurance	1,354.80	1,256.96	97.84
1360 · Prepaid Other	12,340.53	11,562.75	777.78
1365 · Prepaid County Advance VATI	1,306,864.61	0.00	1,306,864.61
Total Other Current Assets	1,321,909.94	14,169.71	1,307,740.23
Total Current Assets	9,865,755.25	11,289,743.09	-1,423,987.84
Fixed Assets			
1411 · Power Edge T340 Server	9,175.61	9,175.61	0.00
1413 · Server Software	5,197.50	5,197.50	0.00
1400 · Office furniture and Equipment	161,909.57	122,334.57	39,575.00
1499 · Accumulated Depreciation	-128,910.57	-122,873.85	-6,036.72
Total Fixed Assets	47,372.11	13,833.83	33,538.28
TOTAL ASSETS	9,913,127.36	11,303,576.92	-1,390,449.56
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2100 · Accounts Payable-General	6,136,095.03	9,082,054.41	-2,945,959.38
Total Accounts Payable	6,136,095.03	9,082,054.41	-2,945,959.38
Credit Cards			
2155 · Accounts Payable Credit Card	7,600.22	8,516.20	-915.98
Total Credit Cards	7,600.22	8,516.20	-915.98

Thomas Jefferson Planning District Commission
Balance Sheet Prev Year Comparison
As of April 30, 2026

	Apr 30, 26	Apr 30, 25	\$ Change
Other Current Liabilities			
2159 · Accrued Expenses	0.00	7,358.30	-7,358.30
2160 · Accrued Payroll Payable	3,281.17	29,865.88	-26,584.71
2750 · Cigarette Tax Refunds Payable	207.76	0.00	207.76
2800 · Deferred Revenue	1,940,795.07	490,602.84	1,450,192.23
Total Other Current Liabilities	1,944,284.00	527,827.02	1,416,456.98
Total Current Liabilities	8,087,979.25	9,618,397.63	-1,530,418.38
Long Term Liabilities			
2200 · Leave Payable	75,827.92	60,858.24	14,969.68
Total Long Term Liabilities	75,827.92	60,858.24	14,969.68
Total Liabilities	8,163,807.17	9,679,255.87	-1,515,448.70
Equity			
3000 · General Operating Fund	1,239,726.43	540,430.64	699,295.79
3100 · Restricted Capital Reserve	391,291.00	940,013.00	-548,722.00
3600 · Net Investment in Fixed Assets	7,797.11	13,833.83	-6,036.72
Net Income	110,505.65	130,043.58	-19,537.93
Total Equity	1,749,320.19	1,624,321.05	124,999.14
TOTAL LIABILITIES & EQUITY	9,913,127.36	11,303,576.92	-1,390,449.56

Accrued Revenue by Grant or Contract			For Year Ending June 30, 2026												ESTIMATED BUDGET				GRANT-CONTRACT REMAINING FY26	NOTES
Program Code	PROGRAM CONTRACTS/GRANTS Without Pass-Thrus	TOTAL PROGRAM CONTRACT/ GRANT AMOUNT	JULY 2025	AUGUST 2025	SEPTEMBER 2025	OCTOBER 2025	NOVEMBER 2025	DECEMBER 2025	JANUARY 2026	FEBRUARY 2026	MARCH 2026	APRIL 2026	YEAR TO DATE FY26	PREVIOUS YEARS	AMOUNT FOR FY27+	GRANT TO DATE				
299	State Support to PDC (DHCD)	\$ 163,898					\$ 550	\$ -	\$ 493	\$ 583	\$ 498	\$ -	\$ -	\$ -	\$ 134,466	\$ -	\$ 29,432	State funding to TJPDC General/Contingency		
112	TJPDC Corporation	\$ 3,825	\$ 254	\$ 414	\$ 451	\$ 583	\$ -	\$ -	\$ -	\$ 583	\$ 498	\$ -	\$ 3,825	\$ -	\$ -	\$ 3,825	\$ (0)	501(c)3 Non-profit Arm		
110	Bank Interest	\$ 53,009	\$ 5,673	\$ 5,691	\$ 5,474	\$ 5,529	\$ 5,161	\$ 5,146	\$ 5,042	\$ 4,542	\$ 5,438	\$ 5,313	\$ 53,009	\$ -	\$ -	\$ 53,009	\$ -	Interest Earned from TJPDC		
760	BRCTB One-time Adjust + Bank Interest (VIP) + Fees	\$ 58,675				\$ 52,684	\$ 174	\$ 2,258	\$ 1,834	\$ 1,395	\$ 168	\$ 163	\$ 58,675	\$ -	\$ -	\$ 58,675	\$ -	Rev. Adj. + Interest & Penalties Retained by BRCTB (fund balance)		
120	SCRC	\$ 46,052	\$ 638	\$ 127	\$ 4,224	\$ 5,944	\$ 5,002	\$ 335	\$ -	\$ 1,069	\$ 2,620	\$ 1,054	\$ 21,012	\$ 18,395	\$ -	\$ 39,407	\$ 6,645	*SCRC Cooperative Agreement (Oct 1-Sept 30)		
170/171	Rural Transportation	\$ 58,000	\$ 4,318	\$ 4,393	\$ 4,379	\$ 6,487	\$ 3,295	\$ 3,759	\$ 4,341	\$ 3,679	\$ 2,944	\$ 3,649	\$ 41,244	\$ -	\$ -	\$ 41,244	\$ 16,756	VDOT Rural Transp Planning		
273	Water Street Center & Office Leases	\$ 14,675	\$ 2,325	\$ 2,295	\$ 2,155	\$ 2,155	\$ 2,295	\$ 2,155	\$ 335	\$ -	\$ 320	\$ 640	\$ 14,675	\$ -	\$ -	\$ 14,675	\$ -	Rental Fees		
277	Legislative Liaison	\$ 152,926	\$ 5,285	\$ 8,175	\$ 13,087	\$ 14,050	\$ 11,006	\$ 9,884	\$ 15,233	\$ 16,883	\$ 12,715	\$ 7,908	\$ 114,227	\$ -	\$ 23,681	\$ 114,227	\$ 15,018	*Legislative Operations		
278	VAPDC-ED	\$ 57,453	\$ 4,675	\$ 4,890	\$ 4,675	\$ 4,942	\$ 5,033	\$ 4,675	\$ 4,675	\$ 4,675	\$ 5,188	\$ 4,842	\$ 48,270	\$ -	\$ -	\$ 48,270	\$ 9,183	Contract for Admin Services		
296	Member Per Capita	\$ 202,917	\$ 15,414	\$ 15,414	\$ 15,414	\$ 15,414	\$ 15,414	\$ 15,414	\$ 15,414	\$ 15,414	\$ 15,414	\$ 15,414	\$ 154,141	\$ -	\$ 17,949	\$ 154,141	\$ 30,826	Local Govt Annual Contributions (Includes \$17,949 in FY25 Deferred Rev.)		
303	Solid Waste	\$ 16,630	\$ 526	\$ 106	\$ 1,774	\$ 595	\$ 2,714	\$ 957	\$ 3,387	\$ 355	\$ 911	\$ 2,021	\$ 13,347	\$ -	\$ 2,895	\$ 13,347	\$ 388	*Contract for annual reporting		
306.1	Louisa Co - Comp Plan	\$ 13,946						\$ 5,445	\$ 5,744	\$ 2,758	\$ -	\$ -	\$ 13,946	\$ -	\$ -	\$ 13,946	\$ (0)	Louisa County - Comp Plan (\$1,000 covered w/Louisa per capita)		
321	Town of Louisa	\$ 279								\$ 140	\$ 140	\$ 140	\$ 279	\$ -	\$ -	\$ 279	\$ -	*Request for Planning Support		
907	WIP Phase III - Contract #8	\$ 58,000	\$ 6,875	\$ 4,558	\$ 5,647	\$ 8,223	\$ 6,358	\$ 6,262	\$ -	\$ -	\$ -	\$ -	\$ 37,922	\$ 20,078	\$ -	\$ 58,000	\$ -	Watershed Improvement Plan		
907	WIP Phase III - Contract #9	\$ 58,000					\$ -	\$ -	\$ 5,572	\$ 4,880	\$ 4,922	\$ 4,714	\$ 20,087	\$ -	\$ 34,899	\$ 20,087	\$ 3,014	*Watershed Improvement Plan (Pending application/award)		
908	RRBC	\$ 11,235	\$ 1,272	\$ 2,135	\$ 5,592	\$ 113	\$ -	\$ -	\$ 27	\$ 88	\$ 500	\$ 957	\$ 10,684	\$ -	\$ -	\$ 10,684	\$ 551	*Rivanna River Basin Commission annual contributions and event fees		
Program Code	PROGRAM CONTRACTS/GRANTS With Pass-Thrus	\$ -																		
172	Safe Streets and Roads for All (SS4A)	\$ 84,259	\$ 1,814	\$ 5,703	\$ 3,989	\$ 159	\$ 384	\$ 391	\$ -	\$ 398	\$ 72	\$ 795	\$ 13,705	\$ 70,533	\$ -	\$ 84,238	\$ 21	*Estimated Completion - Sept 2025		
	SS4A Pass-Thru	\$ 985,647	\$ 38,490	\$ 18,830	\$ 18,065	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,385	\$ 910,262	\$ -	\$ 985,647	\$ 0	*Pass through to Kimley Horn, AvidCore, and VDOT		
180-25	Mobility Management - 2025	\$ 194,790	\$ 12,927	\$ 13,031	\$ 14,936	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,893	\$ 153,896	\$ -	\$ 194,790	\$ -	*Mobility Management - Oct 1 - September 30, 2025		
	Mobility Management Pass-Thru - 2025	\$ 11,831			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,831	\$ -	\$ 11,831	\$ -	Contracted with JABA (2 months)		
180-26	Mobility Management - 2026 (5310 other capital)	\$ 307,237			\$ -	\$ 16,967	\$ 10,950	\$ 15,666	\$ 21,498	\$ 21,486	\$ 28,200	\$ 27,556	\$ 142,323	\$ -	\$ 82,711	\$ 142,323	\$ 82,203	*Mobility Management - Oct 1 - September 30, 2026		
	Mobility Management - 2026 Cap Pass-Thru	\$ 2,533			\$ -	\$ -	\$ 2,533	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,533	\$ -	\$ -	\$ 2,533	\$ -	*No capital pass-thru		
180-26.1	Mobility Management - 2026 (5310 operating)	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*Mobility Management - Oct 1 - September 30, 2026		
	Mobility Management Pass-Thru - 2026	\$ 6,053			\$ -	\$ -	\$ -	\$ -	\$ 211	\$ -	\$ 1,564	\$ -	\$ 1,775	\$ -	\$ 1,513	\$ 1,775	\$ 2,764	PATH Volunteer Driver Assistance & mileage reimbursement		
180B-Local	Mobility Management - Branding / Other	\$ 17,473	\$ 231	\$ 501	\$ 758	\$ 169	\$ 358	\$ 2,140	\$ 1,403	\$ 88	\$ 157	\$ 148	\$ 5,952	\$ 9,787	\$ -	\$ 15,739	\$ 1,735	*BAMA grant, CACF grant, UVA contribution to support Mobility Mgmt		
	Mobility Management Pass-Thru	\$ 30,027			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,027	\$ -	\$ 30,027	\$ -	Branding/Marketing Consultant for Mobility Management		
180C-RTAP	Mobility Management - RTAP Grant	\$ 5,825	\$ -	\$ 1,031	\$ -	\$ -	\$ 396	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,427	\$ 4,398	\$ -	\$ 5,825	\$ -	RTAP Training Grant		
180D-TAF	PATH - Transportation Asst. Fund	\$ 5,000	\$ -	\$ 247	\$ 362	\$ 801	\$ 355	\$ -	\$ 972	\$ 261	\$ 132	\$ 280	\$ 3,410	\$ 424	\$ -	\$ 3,834	\$ 1,166	PATH Transportation Assistance Fund		
181	RTP/CARTA - Admin	\$ 61,000	\$ 5,980	\$ 2,896	\$ 7,350	\$ 9,808	\$ 6,833	\$ 3,964	\$ 3,326	\$ 1,316	\$ 4,392	\$ 4,684	\$ 50,548	\$ -	\$ -	\$ 50,548	\$ 10,452	*Regional Transit Partnership / CARTA		
185	CARTA Prioritization Plan - Admin	\$ 40,000			\$ -	\$ -	\$ 302	\$ 2,756	\$ 3,673	\$ 1,781	\$ 1,908	\$ 2,783	\$ 13,202	\$ -	\$ 10,000	\$ 13,202	\$ 16,798	*CARTA Prioritization Plan		
	CARTA Prioritization Plan Pass-Thru	\$ 160,000			\$ -	\$ -	\$ -	\$ 7,807	\$ 3,500	\$ 8,834	\$ 12,594	\$ 17,300	\$ 50,034	\$ -	\$ 40,000	\$ 50,034	\$ 69,966	*Consultant Pass-thru		
190/195/198	MPO-PL	\$ 308,793	\$ 29,829	\$ 18,573	\$ 23,739	\$ 31,213	\$ 18,491	\$ 20,387	\$ 32,254	\$ 21,815	\$ 24,444	\$ 19,053	\$ 239,799	\$ -	\$ 22,233	\$ 239,799	\$ 46,761	*MPO PL Transportation Planning - Passive Roll Over Permitted		
191/196/199	MPO-FTA	\$ 132,384	\$ 19,942	\$ 15,132	\$ 15,550	\$ 14,962	\$ 8,142	\$ 9,663	\$ 10,366	\$ 7,928	\$ 13,163	\$ 8,693	\$ 123,540	\$ -	\$ -	\$ 123,540	\$ 8,845	MPO FTA Transit Planning (ext. to 12/31/25 to use remaining FY25 funds)		
193/193.1/193.3	Rideshare - Admin (includes RTAP Grants)	\$ 189,533	\$ 14,999	\$ 17,942	\$ 11,345	\$ 11,656	\$ 10,886	\$ 11,721	\$ 10,861	\$ 12,729	\$ 19,761	\$ 11,588	\$ 132,989	\$ -	\$ 3,759	\$ 132,989	\$ 52,784	Rideshare TDM Program Mktg & Mgmt (not eligible for roll over)		
726	HOME ARP - Admin	\$ 367,841	\$ 1,766	\$ 2,533	\$ 3,428	\$ 4,582	\$ 5,122	\$ 4,719	\$ 3,663	\$ 4,106	\$ 2,280	\$ 727	\$ 32,927	\$ 164,274	\$ 159,246	\$ 197,201	\$ 11,394	*HUD-ARPA Planning funds (not to exceed 5% of grant)		
	HOME ARP Pass-Thru	\$ 2,084,430	\$ 20,438	\$ 4,013	\$ 1,100	\$ 115,041	\$ -	\$ 248,473	\$ -	\$ 3,140	\$ 256,824	\$ -	\$ 649,028	\$ 132,875	\$ 1,302,527	\$ 781,903	\$ (0)	*Admin includes Consultant for Gap Analysis		
727-22	HOME-22 TJPDC Admin	\$ 74,783	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,783	\$ -	\$ 74,783	\$ -	*HUD HOME-22 Housing Grants Admin		
	HOME-22 Pass-Thru	\$ 698,069	\$ -	\$ 7,234	\$ 12,290	\$ -	\$ 3,419	\$ -	\$ -	\$ -	\$ 129,411	\$ -	\$ 152,354	\$ 401,916	\$ 74,038	\$ 554,270	\$ 69,760	*HUD HOME-22 Housing Grants Construction		
727-23	HOME-23 TJPDC Admin	\$ 78,529	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 78,529	\$ -	\$ 78,529	\$ 0	*HUD HOME-23 Housing Grants Admin		
	HOME-23 Pass-Thru	\$ 718,217	\$ -	\$ -	\$ 7,766	\$ 17,871	\$ 1,266	\$ -	\$ -	\$ 5,279	\$ 3,815	\$ -	\$ 35,997	\$ 206,577	\$ 306,984	\$ 242,574	\$ 168,659	*HUD HOME-23 Housing Grants Construction		
727-24	HOME-24 TJPDC Admin	\$ 65,111	\$ 2,614	\$ 3,992	\$ 1,980	\$ 1,433	\$ 641	\$ 2,167	\$ 1,770	\$ 487	\$ 3,929	\$ 4,221	\$ 23,234	\$ 183	\$ 38,957	\$ 23,417	\$ 2,737	*HUD HOME-24 Housing Grants Admin		
	HOME-24 Pass Thru	\$ 586,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,662	\$ 3,751	\$ -	\$ 9,413	\$ 79,475	\$ 303,915	\$ 88,888	\$ 193,197	*HUD HOME-24 Housing Grants Construction		
727-25	HOME-25 TJPDC Admin	\$ 68,701			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 68,701	\$ -	\$ -	*HUD HOME-24 Housing Grants Admin		
	HOME-25 Pass Thru	\$ 618,308			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 618,308	\$ -	\$ -	*HUD HOME-24 Housing Grants Construction		
728-23	Housing Preservation Grant-23 - Admin	\$ 32,838			\$ 973	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 973	\$ 31,865	\$ -	\$ 32,838	\$ -	*USDA Housing Repair Admin		
	HPG-23 Pass-Thru	\$ 179,597	\$ 3,200	\$ 6,298	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,498	\$ 170,099	\$ -	\$ 179,597	\$ 0	*USDA Housing Repair Construction		
728-24	Housing Preservation Grant-24 - Admin	\$ 20,370	\$ 4,049.75	\$ 3,977.76	\$ 1,109.83	\$ 2,092.98	\$ 1,321.03	\$ 2,453.64	\$ 1,353	\$ -	\$ -	\$ -	\$ 16,358	\$ 4,012.01	\$ -	\$ 20,370	\$ -	*USDA Housing Repair Admin		
	HPG-24 Pass-Thru	\$ 115,427	\$ 26,319	\$ 3,702	\$ -	\$ 5,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,221	\$ 55,131	\$ -	\$ 90,352	\$ 25,075	*USDA Housing Repair Construction		
728-25	Housing Preservation Grant-25 - Admin	\$ 10,992							\$ 314	\$ 1,535	\$ 2,243	\$ 2,392	\$ 6,484	\$ -	\$ 2,748	\$ 6,484	\$ 1,761	*USDA Housing Repair Admin		
	HPG-25 Pass-Thru	\$ 62,289							\$ -	\$ -	\$ 7,125	\$ -	\$ 7,125	\$ -	\$ 15,572	\$ 7,125	\$ 39,592	*USDA Housing Repair Construction		
729	Regional Housing Partnership	\$ 49,501	\$ 1,757	\$ 2,576	\$ 15,381	\$ 4,865	\$ 2,676	\$ 3,422	\$ 2,607	\$ 2,280	\$ 4,458	\$ 4,398	\$ 44,420	\$ -	\$ -	\$ 44,420	\$ 5,082	Regional Housing Partnership		
729-1	RHP Housing Summits (2025, 2027)	\$ 86,556	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 627	\$ 627	\$ 85,239	\$ 691	\$ 85,866	\$ 0	RHP Housing Summit 2025 \$691 deferred to FY27+		
730.1/730.2/730.3	RHP Housing Study	\$ 138,727	\$ 7,491	\$ 5,901	\$ 4,625	\$ 4,012	\$ 1,562	\$ 1,269	\$ 2,548	\$ 1,896	\$ 7,958	\$ 6,381	\$ 43,642	\$ 37,139	\$ 49,913	\$ 80,781	\$ 8,033	*Regional Housing Study Grant		
	RHP Housing Study Pass-Thru	\$ 148,330	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,735	\$ -	\$ -	\$ 60,735	\$ -	\$ 48,141	\$ 60,735	\$ 39,453	*Pass through - Consultant for Housing Study		
733	VA Housing Development - Admin	\$ 199,500	\$ 3,760	\$ 1,505	\$ 2,170	\$ 3,551	\$ 2,783	\$ 2,657	\$ 2,965	\$ 1,648	\$ 3,670	\$ 2,531	\$ 27,240	\$ 152,805.72	\$ 7,000	\$ 180,046	\$ 12,454	*VA Housing PDC - Admin		
	VA Housing Pass-Through	\$ 1,800,500	\$ -	\$ -	\$ 183,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 183,450	\$ 1,616,728.11	\$ -	\$ 1,800,178	\$ 322	*VA Housing PDC - Construction/Partnership		
760	Blue Ridge Cigarette Tax Board	\$ 122,593	\$ 11,253	\$ 7,027	\$ 9,809	\$ 9,662	\$ 10,411	\$ 7,859	\$ 10,085	\$ 8,879	\$ 12,770	\$ 11,892	\$ 99,647	\$ -	\$ -	\$ 99,647	\$ 22,946	BRCTB Administrative Fees		
	Cig Tax Pass-Through	\$ 3,386,077	\$ 304,403	\$ 279,820	\$ 289,486	\$ 298,589	\$ 248,082	\$ 271,600	\$ 249,249	\$ 224,361	\$ 269,507	\$ 281,841	\$ 2,716,940	\$ -	\$ -	\$ 2,716,940	\$ 669,137	BRCTB Pass through - tax revenue		
761	VATI 22 - Admin	\$ 925,000	\$ 15,740	\$ 14,224	\$ 11,639	\$ 13,191	\$ 8,799	\$ 10,176	\$ 13,289	\$ 7,016	\$ 20,694	\$ 9,330	\$ 124,098	\$ 677,906	\$ 92,223	\$ 802,004	\$ 30,773	*VATI Admin - 36-42 months		
	VATI 22 Pass-Through	\$ 117,800,904			\$ 6,074,073	\$ 324,259	\$ -	\$ 7,880,757	\$ 261,541	\$ 8,533,197	\$ -	\$ 5,242,118	\$ 28,315,944	\$ 81,354,997	\$ 6,200,000	\$ 109,670,941	\$ 1,929,963	*Program/Construction Pass-Through		
762	VATI 24 - Admin	\$ 230,062	\$ 3,125	\$ 5,806	\$ 5,288	\$ 4,314	\$ 4,191	\$ 6,640	\$ 3,243	\$ 5,924	\$ 4,189	\$ 5,527	\$ 48,247	\$ 41,241	\$ 117,384	\$ 89,488	\$ 23,190	*VATI Admin - 18 months		
	VATI 24 Pass-Through	\$ 13,058,438	\$ -	\$ -	\$ -	\$ 1,848,767	\$ -	\$ -	\$ 1,454,123	\$ -	\$ 304,584	\$ -	\$ 3,607,474	\$ -	\$ 9,014,438	\$ 3,607,474	\$ 436,526	*Program/Construction Pass-Through		
765	DHCD - BEAD	\$ 26,500								\$ 514	\$ -	\$ 514	\$ -	\$ 514	\$ -	\$ 514	\$			

MEMO

To: Thomas Jefferson Planning District Commissioners
From: Christine Jacobs, Executive Director
Taylor Jenkins, Director of Transportation
Date: June 4, 2026
Re: Round 7 SMART SCALE Applications and Resolution of Support

Purpose:

As part of the SMART SCALE application process, the Thomas Jefferson Planning District Commission (TJPDC) has historically provided a resolution of support for project applications within rural areas of its boundaries. The TJPDC serves as the governing body for the rural transportation program, and providing a resolution of support for SMART SCALE applications ensures alignment with regional goals and priorities. The resolution of support is for all projects being applied for within the TJPDC's rural boundaries, but excludes those submitted by the Charlottesville-Albemarle Metropolitan Planning Organization (CA-MPO) and those submitted by localities within the urbanized area. At the CA-MPO's April 22nd Policy Board meeting, resolutions of support were approved for projects within the CA-MPO area.

Background:

At the 2014 session, the Virginia General Assembly enacted legislation in the form of House Bill 2 ("HB2") now titled "SMART SCALE" (§33.2-21.4), which established a new process for the allocation of transportation funding for projects within the state. The process requires projects seeking state and federal transportation funding to be submitted every two years for consideration by the Commonwealth Transportation Board (CTB). SMART SCALE scores projects based on location (i.e., "area type"), project cost, and merit in six factor areas. Projects are scored within VDOT construction districts for the District Grant Program (DGP) pool of funds, or statewide for the High Priority Projects (HPP) pool of funds. The CTB uses the scoring evaluation to allocate limited resources to the highest ranking projects.

The TJPDC, local governments within the PDC, and the CA-MPO are eligible to submit up to four applications each. The TJPDC is not submitting applications in this round. Attachment A includes a description of each project being submitted by local governments within the PDC's rural area. Attachment B includes a description of each project being submitted by the CA-MPO within the TJPDC's urban area, provided as informational only.

Recommended Action:

Staff recommends a motion to approve the Resolution Endorsing the Submission of SMART SCALE Applications Requesting Transportation Funding by the Localities within the Thomas Jefferson Planning District Commission area.

Attachment A: Rural Jurisdiction Projects

Applicant: Albemarle County

None outside of the urbanized area

Applicant: Fluvanna County

None

Applicant: Greene County

1. **Rt. 29-616 RCUT Project** – The project will include installing a Restricted Crossing U-Turn (RCUT) at US 29 and Commerce Dr; Installing an RCUT at US 29 and Route 616; Extending the SB U-Turn turn lane at US 29/Starks Ln; Constructing 1 NB channelized U-Turn turn lane at 980 ft south of US 29/US 33 with 350 ft/100 ft storage/taper; Closing the crossover at US 29/El Agave 1400 ft south of US 29/US 33.
2. **US 33-743 (Advance Mills) and 1050 (Greencroft) Intersections** – The project will include implementing median U-turns (MUTs) by: Closing the median crossings at US 33/Advance Mills Rd and US 33/Greencroft Blvd; Constructing a U-turn lane on EB US 33 600 ft east of Greencroft Blvd with 600 ft of storage/taper; Extending the existing U-turn lane on WB US 33 600 ft west of Advance Mills Rd to have 600 ft of storage/taper; Extending the existing EB right turn lane at US 33/Advance Mills Rd to have 600 ft of storage/taper; Constructing turning loons on both U-turn lanes; Installing a median island on the US 33 median crossing 600 ft west of Advance Mills Rd to create U-turn movements; Widening the existing median on Greencroft Blvd from Ridgemont Rd to US 33 to remove the existing through movement.

Applicant: Louisa County

None

Applicant: Nelson County

1. **Rockfish School Lane and Route 151 Turn Lanes** – This project will install dedicated right turn lanes in the southbound and eastbound legs of the Rockfish School Lane and Rockfish Valley Highway intersection.
2. **US 29 Corridor Improvements – Route 655 to VA 56** – This project will convert the intersections of US 29 and Route 655 (Colleen Road and Arrington Road) and VA 56 (Tye Brook Highway) into Reduced Conflict Intersections (RCIs).

Attachment B: CA-MPO Projects

Applicant: Charlottesville-Albemarle Metropolitan Planning Organization

- 1. I-64 - 5th St Interchange Improvements** – This project will include conversion of the existing traditional diamond interchange to a Diverging Diamond Interchange (DDI); construction of a shared use path along northbound 5th Street from the 5th Street Trail and Hub (UPC 118870) to the I-64 westbound off-ramp and across the northern interchange terminal, connecting to the existing sidewalk on the 5th Street bridge; addition of a pedestrian crossing at the I-64 westbound to northbound 5th Street off-ramp with active pedestrian control; addition of a signal-controlled pedestrian crossing at the northern diverge; addition of pedestrian crossings with signals at the I-64 eastbound to northbound and southbound off-ramps; construction of a sidewalk along southbound 5th Street connecting to existing pedestrian facilities; and improvement of the northbound 5th Street transit stop south of 5th Street Landing to enhance multimodal access and safety.
- 2. US 29 NB/US 250 EB Ramp Extension/Barracks Road Off-Ramp** – This project will include tying together the on-ramp from Leonard Sandridge onto US 250 EB/US 29 NB with the off-ramp at Barracks Road; Adding a second left turn lane from the US 29 NB/US 250 EB off-ramp onto NB Barracks Road; Constructing sidewalk on the SB side of Barracks Road between the US 29 SB/US 250 WB on-ramp and the US 29 NB/US 250 EB off-ramp terminals and extending to the south terminating at the driveway across from the 7-Eleven; Improve the sidewalk on the NB side of Barracks Road between the US 29 SB/US 250 WB off-ramp and the US 29 NB/US 250 EB on-ramp to meet ADA requirements. This project will overlap with the US 29 SB/US 250 WB on-ramp improvement project that is being submitted by Albemarle County at the Barracks Road and US 250 WB/US 29 SB ramp intersection.
- 3. Old Ivy Rd On-Ramp/Leonard Sandridge Rd Off-Ramp Aux. Lane** – This project will include increasing the length of the on-ramp from Old Ivy Road onto US 29 NB/US 250 EB and tying it together with the off-ramp at Leonard Sandridge Road; adding an additional NB on-ramp lane from Old Ivy Road.
- 4. US 29/250 SB Off-Ramp Extension to Old Ivy Rd** – This project will include increasing the length of the off-ramp extension on Ivy Road from US 29 SB/US 250 WB at Old Ivy Road. This is a recommendation from a Round 2 Pipeline Study.

Applicant: Albemarle County

Within the CA-MPO:

- 1. Barracks Road SB Right Turn Lane at US 29/250 Bypass** – This project will include constructing a new right turn lane from SB Barracks Road onto the US 29 SB/US 250 WB on-ramp; closing the median crossover at Ricky Road; installing high visibility crosswalks across Barracks Road north of the US 29/250 WB ramps at the signal, and across the 29/250 WB off-ramp; relocating CAT bus stop 14413 one block east on SB Barracks Road from Surrey Rd to Bennington Rd; installing a concrete boarding platform at the relocated bus stop; and installing approximately 350' of shared use path

on the south side of Barracks Road from relocated bus stop at Bennington Road to the new crosswalk across Barracks Road. This project will overlap with the US 29 NB/US 250 EB Off-Ramp Improvements project submitted by the CA-MPO at the Barracks Road and US 250 WB/US 29 SB ramp intersection.

2. **US 250 and Old Trail Drive Intersection Improvements** – This project will include installing a 2x1 hybrid roundabout (2 lanes in the E/W direction, 1 lane in the N/S direction) at the intersection of Old Trail Drive and US 250 (Rockfish Gap Tpk) with high-visibility pedestrian crosswalks and pedestrian activated signal controls on the northern, southern, and eastern legs of the roundabout; improving the shared use path on the northern (WB) side of US 250 from the intersection heading east connecting to the path accessing Henley Middle School; and adding sidewalk on the western (SB) side of Rt. 9570 from the intersection south connecting to the parking lot at the high school.
3. **US 250 / Rte 601 Roundabout Corridor Improvements** - This project will include Installing a 2x1 hybrid roundabout at US 250/Canterbury Road; installing a 2x1 hybrid roundabout at US 250/Boars Head; Installing median barrier between the two roundabouts; constructing 1 additional through lane between the roundabouts in the eastbound direction; constructing 1 additional through lane between the roundabouts in the westbound direction; constructing a shared use path on the eastbound side of US 250 between the two roundabouts; adding 1 high visibility crosswalk on the east leg of the Boars Head Roundabout; adding 1 crosswalk on the west leg of the Canterbury Roundabout; Constructing sidewalk on the westbound side of US 250 from Canterbury Rd west tying into to the existing sidewalk.
4. **US 250 / Rte 601 / Canterbury Intersection Improvements** - This project will include Installing a 2x1 hybrid roundabout at the intersection of US 250 (Ivy Road) at Old Garth Road/Canterbury Road; Constructing sidewalk on the WB (northern) side of US 250 from The Market at Bellair west to the existing sidewalk; Constructing crosswalks on the western and southern legs of the roundabout; Constructing approx. 500 ft of shared use path along the EB (southern) side of US 250; and Constructing approx. 500 ft of median along US 250 from the new roundabout west to the entrance to Commonwise Home Care for access management; and adding a loon for WB-to-EB U-turns on US 250 across from the entrance to Commonwise Home Care.

Applicant: City of Charlottesville

1. **Ridge, McIntire, & W Main – Intersection Improvements** – This project will include installing a two-way bikeway along W. Main Street and W. Water Street between 4th Street NW and 2nd Street SE; Adding a two-phased bicycle crossing with waiting area on W Water Street; Converting W. Water Street to one-way WB between Ridge–McIntire and 2nd Street SE using South Street West as the one-way pair; Converting the EB slip lane to a standard right turn lane and removing the island/relocating the statue pedestal; Converting the EB through/left lane to EB through/right lane; modifying the signal timing; Replacing the existing crosswalk on the south leg of the intersection with a high visibility crosswalk; improving the curb ramps at existing crosswalks to meet ADA requirements; signaling the WB right turn slip lane from W Water Street to NB Ridge–McIntire.



Thomas Jefferson Planning District Commission
POB 1505, 401 E. Water Street, Charlottesville, VA 22902 www.tjpd.org
(434) 979-7310 phone • info@tjpd.org email

**RESOLUTION ENDORSING THE SUBMISSION OF SMART SCALE APPLICATIONS REQUESTING
TRANSPORTATION FUNDING BY THE LOCALITIES**

WHEREAS, the Thomas Jefferson Planning District Commission (TJPDC), in cooperation with the Virginia Department of Transportation (VDOT) and the Virginia Department of Rail and Public Transportation (DRPT) completed a comprehensive Rural Long Range Transportation Plan (RLRP 2040); and

WHEREAS, the 2040 RLRP supports the transportation improvements noted below; and

WHEREAS, during its 2014 session, the Virginia General Assembly enacted legislation in the form of House Bill 2 (“HB2”) now titled “SMART SCALE,” which established new criteria for the allocation of transportation funding for projects within the state; and

WHEREAS, the Commonwealth Transportation Board (CTB) during its April 22, 2026, meeting adopted updated eligibility policy and the associated Technical Guide for the SMART SCALE Project Prioritization Process; and

WHEREAS, many of the transportation projects identified by the TJPDC meet the eligibility criteria for funding under SMART SCALE; and

WHEREAS, it is in the best interest of the Thomas Jefferson Planning District to submit and/or support SMART SCALE applications requesting state funding for eligible transportation projects.

NOW, THEREFORE, BE IT RESOLVED, that the Thomas Jefferson Planning District Commission fully endorses the submission of SMART SCALE applications requesting funding for the following transportation projects:

Applicant: Albemarle County

None outside of the urbanized area

Applicant: Fluvanna County

None

Applicant: Greene County

- 1. Rt. 29-616 RCUT Project**
- 2. US 33-743 (Advance Mills) and 1050 (Greencroft) Intersections**

Applicant: Louisa County

None

Applicant: Nelson County

- 1. Rockfish School Lane & Route 151 Turn Lanes**
- 2. US 29 Corridor Improvements – Route 655 to VA 56**

Adopted by the Thomas Jefferson Planning District Commission at its Monthly Commission Meeting of June 4, 2026, in the City of Charlottesville, Virginia, a quorum being present.

Christine Jacobs, Executive Director
Thomas Jefferson Planning District Commission

Keith Smith, Chair
Thomas Jefferson Planning District Commission

Date

Date

2026 Regional Priorities and Anticipated CDBG Projects Worksheet

Regional Priorities and Project Types

Please reference the 2026 CDBG Program Design Manual for additional information on the project types and activity categories. The following items must be ranked in one of the three numerical priority groups below, where “1” is the highest and “3” is the lowest. **Please check no more than 3 in any numerical priority group.**

PDC NAME AND NUMBER: Thomas Jefferson Planning District Commission

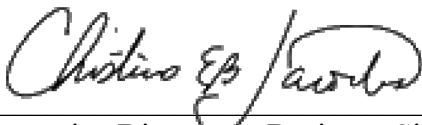
Ranking Information

Planning District Commission:

Priority (1 is highest, 3 is lowest)

#1	#2	#3	
☒	☐	☐	Economic Development –Job Creation/Retention, Business District Revitalization
☐	☒	☐	Infrastructure –Water/Sewer, Housing Production, Community Service Facility
☐	☐	☒	Housing – Housing Rehabilitation
☐	☐	☐	Public Service Projects – Childcare, Health, or Food Security Services
☐	☐	☐	Open Submission – Urgent Need
☐	☐	☐	Other _____

2026 CDBG Applications: None



Executive Director or Designee Signature

6.4.2026

Date

Please return this completed form to CDBGprogram@dhcd.virginia.gov

MEMORANDUM

To: TJPDC Commissioners
From: Christine Jacobs, Executive Director
Date: June 4, 2026
Re: Executive Director's Report

Purpose: To review the current agenda packet and inform Commissioners of agency activities since May 7, 2026. Items with an asterisk (*) require action from the Commission.

1. Call to Order

- a. Call to Order, Roll Call – *Chair Smith, David Blount*
- b. *Vote to Allow Electronic Participation, if needed – *Chair Smith, David Blount*

2. Matters from the Public

- a. Comments by the public are limited to no more than 2 minutes per person.
- b. Comments provided via email, online, website, etc. (*Read by David Blount*)

3. Administration

- a. Special Recognition
- b. *TJPDC Officer Election – *Keith Smith*

The TJPDC elects officers at its June meeting. Per the bylaws, the Chair appoints a nominating committee in the April meeting, and the nominating committee presents a slate of recommended officers in the May meeting. Current officers are:

- Keith Smith, Chair
- Michael Payne, Vice Chair
- Ned Gallaway, Treasurer
- Christine Jacobs, Secretary

Historical officers include:

	Chair	Vice Chair	Treasurer
FY26	Keith Smith, Fluvanna	Michael Payne, Charlottesville	Ned Gallaway, Albemarle Phil d'Oronzio, Charlottesville (former)
FY25	Tony O'Brien, Fluvanna	Michael Payne, Charlottesville	Keith Smith, Fluvanna
FY24	Ned Gallaway, Albemarle	Tony O'Brien, Fluvanna	Keith Smith, Fluvanna
FY23	Ned Gallaway, Albemarle	Tony O'Brien, Fluvanna	Keith Smith, Fluvanna
FY22	Jesse Rutherford, Nelson	Dale Herring, Greene	Keith Smith, Fluvanna
FY21	Dale Herring, Greene	Jesse Rutherford, Nelson	Keith Smith, Fluvanna
FY20	Dale Herring, Greene	Jesse Rutherford, Nelson	Keith Smith, Fluvanna

The officer slate for FY27, as presented by the Nominating Committee, is:

	Chair	Vice Chair	Treasurer	Secretary
FY27	Michael Payne, City of Charlottesville	Manning Woodward, Louisa County	Ned Gallaway, Albemarle County	Christine Jacobs, Staff

4. Presentations

- a. None

5. *Consent Agenda – Chair Smith

Copies of the following materials are included in the meeting materials:

- a. ***Minutes of May 7, 2025, Commission Meeting**
b. ***April Financial Reports**
i. April Dashboard Report
ii. April Consolidated Profit & Loss Statement
iii. April Balance Sheet
iv. April Accrued Revenue Report

***Recommended Action:** Staff recommends a motion to approve the consent agenda.

6. *New Business

a. ***Smart Scale Staff Memo and Resolution of Support – Taylor Lowery**

The TJPDC serves as the governing body for the rural transportation program. All Smart Scale projects require a resolution of support from the appropriate governing body as a part of the final application. The resolution of support is for all projects within the TJPDC's rural boundaries, including those that each member jurisdiction is applying for individually, but excluding those submitted by the Charlottesville-Albemarle Metropolitan Planning Organization (CA-MPO).

***Recommended Action:** Staff recommends a motion to approve the Resolution Endorsing the Submission of Smart Scale Applications Requesting Transportation Funding by the Localities within the Thomas Jefferson Planning District area.

b. ***2026 Community Development Block Grant Regional Priorities – Christine Jacobs**

The Department of Housing and Community Development (DHCD), which administers the federal Community Development Block Grant (CDBG), annually asks planning district commissions in the Commonwealth to identify regional priorities for anticipated CDBG funding applications in the competitive Community Improvement Grant program. The TJPDC staff asked local government staff for notice of anticipated CDBG applications for 2026. No member jurisdiction indicated their plans to submit an application in the upcoming round. Staff determined that the recommended regional priorities should include:

- i. Economic Development – Job Creation/Retention, Business District Revitalization
ii. Infrastructure – Water/Sewer, Housing Production, Community Service Facility
iii. Housing – Housing Rehabilitation

***Recommended Action:** Staff recommends a motion to approve the 2026 CDBG Regional Priorities as presented.

7. Old Business

- a. None

8. Executive Director's Monthly Report

a. **TJPDC ADMINISTRATION**

- **Virginia Transit Association** – Staff attended the annual Virginia Transit Association conference in Fredericksburg May 19-20 to learn about state initiatives, regional transit operations, and to network with and learn from other transit planners in the Commonwealth.
- **Charlottesville/Albemarle Chamber to Chamber** – For the first time, staff attended the Charlottesville/Albemarle Chamber to Chamber visit to the Town of Chapel Hill in North Carolina. It was great to learn about another area, similar to ours, about economic development, housing, transit, and regional cooperation and collaboration.

b. **BROADBAND**

Virginia Telecommunications Initiative (VATI) 2022: Staff continue to prepare, schedule, and facilitate internal project team and external meetings. Monthly progress reports and remittance requests for TJPDC administrative costs and DHCD's portion of Firefly's construction-related activities are being submitted to DHCD. TJPDC is also submitting remittance requests for matching funds to several of the counties and providing those reimbursements to Firefly.

VATI 22 Project milestones reported to DHCD in April are as follows:

- 1,710 miles of field data collection.
- 4,766 miles of fiber design.
- 2,432 miles of make ready construction.
- 14 communications huts set.
- 2,210 miles of aerial fiber placement.
- 1,162 miles of underground fiber placement.
- 2,933 miles of splicing.
- 33,817 passings.

Firefly's website includes timelines, project progress in each County, maps, and communications for specific project areas. This information is updated on a regular basis.

Virginia Telecommunications Initiative (VATI) 2024: The TJPCD and Firefly's \$12.2 million VATI 2024 grant funded project is underway. This grant supports the construction of fiber-to-the-home broadband to an additional 5,825 unserved locations in 10 central Virginia counties, including Fluvanna, Greene and Louisa Counties in our Planning District. Monthly progress reports are submitted to DHCD.

Highlights of the May VATI 24 project progress report are as follows:

- Field data collection, fiber design, aerial and underground construction, fiber splicing and installations are underway.
- 169,132 linear feet of fiber completed.
- 327 passings.

Site Visit: On a continuing basis, TJPDC staff conduct site visits to monitor ongoing work across the project area. On May 20, TJPDC staff visited the Earlysville Communication Hut in Albemarle County. This hut will serve Earlysville, Free Union, and Windrift areas.

Rural Transportation

- The Rural Transportation Advisory Committee met May 5, 2026. The planned presentation on Access Management Principles, Regulation, Standards, and Innovative Intersections was postponed until a future meeting. The next RTAC meeting will be held August 4, 2026.

Regional Transit Partnership/Charlottesville-Albemarle Regional Transit Authority

- The Charlottesville-Albemarle Regional Transit Authority (CARTA met May 28, 2026. RK&K, consultants for the Regional Transit Prioritization Study, discussed metrics, methodology, and next steps for the plan. A special session of CARTA will be held Friday, June 5th. The meeting will include a presentation from Chet Parsons at the Central Virginia Transportation Authority in Richmond, Grants Sparks from the Virginia Department of Rail and Public Transportation and will include a visit from the new Director of the Virginia Department of Rail and Public Transportation, Mariia Zimmerman.

Charlottesville-Albemarle Metropolitan Planning Organization

- Staff participated in a full-day technical training on the regional Transportation Demand Model (TDM).
- The CA-MPO Technical Committee Meeting will be held June 2, 2026. The Policy Board meets May 24, 2026. Items to be discussed include identifying the next areas for Pipeline and STARS studies.

Rideshare

- Another successful Bike Month concluded at the end of May.
- The annual DRPT Site Visit for Rideshare is planned for June (date TBD).

PATH/Mobility Management

- Staff continue to hold workshops, bus field trips, and travel trainings throughout the region.
- Staff continue to be present at community events and festivals.

c. ENVIRONMENT

On May 18, 2026, the TJPDC welcomed a Batten School of Leadership and Public Policy summer intern. Caroline Brawley will support environmental programming and the Rivanna River Basin annual conference.

Watershed Improvement Program

- Staff are planning for an update of the Stewardship Map project along with UVA's Biophilic Cities initiative.
- Staff continue to hold Rain Barrel Workshops across the region.

Regional Environmental Coordination

- The Regional Environmental Coordination committee met May 21, 2026. The meeting included a presentation by Neal Friedman, Alliance for the Chesapeake Bay, on Green Infrastructure Technical Assistance for Towns.

Environmental Reviews

- Executive Order 12372 tasks federal agencies with notifying and seeking comments from states and local elected officials when they are affected by federal financial assistance or federal development. As Virginia has not chosen to formalize a statewide process for review and comment, some federal agencies have enumerated steps pertaining to this intergovernmental review (IGR) process for applicants applying for federal assistance. They then forward applications to the regional/local planning entities, such as TJPDC, for review and any comment. Additionally, such entities also receive information from state agencies about projects and programs, with an opportunity to comment, due to other Code or regulatory requirements.

TJPDC maintains record of the receipt of such notices pertaining to our region, as well as actions taken to inform our member governments of such applications and notices that afford opportunity for comment.

- A copy of all the Environmental Reviews received can be found here:
<https://tjpd.org/our-work/intergovernmental-reviews>

d. HOUSING

Regional Housing Partnership

- The Regional Housing Partnership will meet Wednesday, June 24, 2026. The Executive Committee met April 22, 2026. The discussion centered around nominating officers for FY27. Serving as the nomination committee, the Executive Committee will present a slate, to include Kim Hyland as Chair and Shayla Washington as Vice Chair, to the full partnership in their June meeting.

Housing Preservation grant

- Staff are currently working through the 2025 grant. The funds are not yet fully committed by subrecipients, but staff are collaborating with partners to identify and set up projects.

PDC Development Grant

- Staff are anticipating that all projects will be completed by the end of summer, according to the extension that was granted.

Regional Housing Study

- The regional housing study has completed qualitative and quantitative data collection. Data validation has been completed, and a draft needs assessment has been provided to the working group. The final report will be available in March of 2027, along with

strategies, by jurisdiction, for all participating localities. The study is an ongoing process that works closely with stakeholders across the region.

9. *Closed Session - Per Code of Virginia 2.2-3711 A.1. – Executive Director Annual Evaluation

10. Adjourn

Designates Items to be Voted On

TJPDC fully complies with Title VI of the Civil Rights Act of 1964 in all programs and activities. TJPDC provides reasonable accommodation for persons who require special assistance to participate in public involvement opportunities. For more information, to request language translation or other accommodations, or to obtain a Discrimination Complaint Form, contact Lucinda Shannon at (434) 979-7310, shannon@tjpd.org or visit the website www.tjpd.org.